DCP Factory

How it works?

Prepare your festival for cinema screening in a few simple steps:

1. Download the Request Form from https://dcpfactory.com/images/REQUEST-FORM.xlsx, Documents button.

2. Fill in the spreadsheet "FILMS", writing the specific details about each individual film in each row:
   - Title of the film;
   - Name of the file;
   - Frame rate;
   - File duration in minutes and seconds.

3. Against each line of film, mark with Yes / No the desired processing and output data of the DCP file as follows:
   - Frame rate of DCP* - 24 / 25;
   - Subtitles - Yes / No. If you want your DCP files to contain subtitles, open the "Subtitles" sheet and fill in according to the requirements below;
   - Interlude title cards - Yes / No. If you want your DCP files to contain interstitials, open the "Interlude title cards" sheet and fill in according to the requirements below.

4. If you wish to use additional services, such as changing the frame rate, changing the resolution, creating timecode, translating subtitles or others - open the "Other services" sheet and describe your requirements.

5. Filling in the "Subtitles" sheet - write down the name of the file to which subtitles should be added. In the column next to it, write down the names of the srt files and what languages they are in. In the following columns, specify up to two colors that you wish to use for the subtitles. Mark which color and which language should correspond, and where they will be located on the screen – down/below or up/above.

6. Filling in the "Interlude title cards" sheet - write down the name of the file to which an interlude title card should be added. Choose the type of title card - static or dynamic. Fill in the details you want to appear in the title card and their order - for example: festival logo, film title, filmmaker's name, festival category, year of the event/festival edition number, etc.

7. After you have filled out the Request Form, send it to: dcpfactory1@gmail.com. Within 48 hours, we will return the spreadsheet with the price calculation and an offer for the requested services.

8. Upon acceptance of the offer, we will send you an invoice for payment and details for access to the DCP Factory server where you will be able to upload your files.

9. Within the agreed terms and deadlines, you will get access to the DCP Factory server from where you will be able to download the ready DCP files for the successful running of your festival.

* Check with the cinema theatre where you will be showing the films, what are the technical requirements of the particular DCP projector.

The name of the srt file must be the same as the file name of the film it refers to. If you want subtitles in two languages - specify which is the second srt file and how you want the different languages to be arranged on the screen.